



111 Maryland Avenue | Rockville, Maryland 20850-2364 | 240-314-5000
www.rockvillemd.gov

MEMORANDUM

DATE: August 11, 2011
TO: Historic District Commission
FROM: Robin D. Ziek, Historic Preservation Planner
SUBJECT: Montgomery County Tax Credit Eligibility Determination

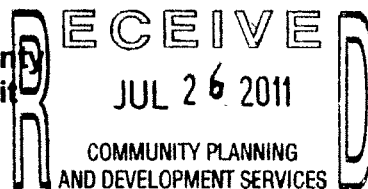
1. **HDC2012-00551** **315 Baltimore Road** **Catherine McAlpine-Eig**

Catherine McAlpine-Eig requests Montgomery County tax credit eligibility determination for repair of multiple window sash, exterior door repair, replacement storm windows, and exterior painting.

The total amount for exterior maintenance is \$4,608.22. Submitted receipts total \$4,406.13; and, two additional receipts, totaling \$202.09, are pending. The work is eligible for the tax credit.

Please review the application and make a motion with your recommendation of approval or denial to the Montgomery County Department of Finance. They will make the final determination and contact the property owners.

Application for Montgomery County
Historic Preservation Tax Credit



Owner's Name: Catherine McAlpine Eis

Owner's Mailing Address: 315 Baltimore Rd

Daytime Telephone Number: 240-777-4703

I. In accordance with Chapter 52, Article VI, of the Montgomery County Code, I request a credit to my County property taxes for the following work:

☒ Restoration and preservation work for a designated historic site or historic resource within a historic district: which was the subject of an approved Historic Area Work Permit (HAWP) and qualifies under Chapter 52, Article VI.

☒ Ordinary maintenance on a historic site or historic resource within a historic district where the amount expended exceeds \$1,000.

II. The property is listed in the Rockville Inventory of Historic Resources /Districts as:

Site name/ Historic District: 315 Baltimore Rd

Address: 315 Baltimore Rd

Property Tax Account: Number: 00205623

HDC application number (if applicable): HDC 2006-00302

Building Permit Number (if applicable): _____

III. I have completed the Receipts Transmittal Form on the reverse and am forwarding all necessary receipts and photographs. ☒ (check or initial)

How to Apply for the Historic Preservation Tax Credit

For projects completed and paid for during the previous year, file the tax credit application form and attachments with the Rockville Historic District Commission.

Complete both the application form and the Receipts Transmittal Form and return them together with documented receipts and clear, print photographs thoroughly showing the completed work. Please attach photographs to single sides of 8-1/2 " by 11" paper, labeling the photographs on the front. Proof of payment must be shown by receipts marked "Paid" or by canceled checks.

The receipts must be itemized so that eligible exterior expenses are clearly marked and separated from any non-eligible expenses. If your receipt shows one price for a project that also included interior work or new construction, have your contractor break down the eligible expenditures. Expenditures must be clearly listed on the Receipts Transmittal Form and keyed to the copies of the receipts.

Send To: City of Rockville Historic District Commission, 111 Maryland Avenue,

Rockville, MD 20850. APPLICATIONS SHOULD BE POSTMARKED BY APRIL 1.